



**St. Matthews Fire Protection District
Holding Company, Inc.
240 Sears Avenue
Louisville, KY 40207
502-893-7825**

St. Matthews Fire Protection District Holding Company, Inc. is an Equal Opportunity Employer

Answer each item completely and accurately. Incomplete answers may disqualify you or may cause delays. False answers may lead to dismissal. Please write the letters "NA" (not applicable) in those sections that do not apply.

Position Applying For

Date of Application

Last Name

First Name

Middle Name

List all other names, including maiden name and nicknames, by which you have been known.

Present Address

Home Phone _____

Cell Phone _____

Email _____

Applicant Name _____

Position Applying For: EMT _____ Paramedic _____

APPLICATION INSTRUCTIONS

Incomplete applications will not be reviewed.

If emailing application: scan all requested items with completed application and email it to: EMS@stmatthewsfd.com. If submitting a paper copy: attach all requested items with completed application and return it to business office (240 Sears Avenue, Louisville KY 40207) during normal business hours. Questions? Email: EMS@stmatthewsfd.com Or See: FAQ Section on www.stmatthewsfd.com

ATTACHED ITEMS

- ___ Current Resume
- ___ Copy of a current driver's license
- ___ Copy of your social security card
- ___ Copy of current EMT certificate/card
- ___ Copy of current Paramedic License
- ___ Copy of current ACLS card
- ___ Copy of PALS card
- ___ Copy of current CPR card
- ___ Copy of Blood Borne Pathogens certificate
- ___ Copy of Pediatric Abuse of Head Trauma certificate
- ___ Color Photograph of yourself

EMS EDUCATION

_____ EMT _____ Paramedic Instructor _____ Date Completed _____

Course taken at _____ Instructor _____

_____ EMT _____ Paramedic Instructor _____ Date Completed _____

Course taken at _____ Instructor _____

_____ EMT _____ Paramedic Instructor _____ Date Completed _____

Course taken at _____ Instructor/Level _____

ACLS

Date Completed _____ Course Location _____

Exp Date _____

Blood Borne Pathogens

Date Completed _____ Course Location _____

Exp Date _____

Pediatric Abuse of Head Trauma

Date Completed _____ Course Location _____

Exp Date _____

PALS

Date Completed _____ Course Location _____

Exp Date _____

EMS LICENSE AND CERTIFICATIONS

Current License Level: ___ EMT ___ Paramedic ___ Instructor

KY State License # _____ Other Certification #s _____

Endorsements: _____ Other Levels: _____

Expiration Date: _____

Are you currently Nationally Registered? Yes No

Are you a KY licensed EMS Instructor? Yes No

Have you had any disciplinary actions against your EMS license? Yes No

If yes, explain:

Current CPR certification expiration date: _____

ADDITIONAL INFORMATION

Do you hold, or have you ever held an EMS license in another state?

Yes No

If yes, what state and license level?

Schools	Name of School	Dates Attended	HRs Earned	Graduation Date	Degree Earned
High School/GED					
College/University					
Vocational					
Graduate					
Other					

Briefly list any EMS/Fire Service Experience, Training or Certifications.

Are you a US citizen? Yes No

If not, do you have a right to work in the United States? Yes No

Do you have a valid driver's license? Yes No

List all traffic and criminal citations and arrest.

Charge	Location	Date	Disposition of Charge

Have you ever been convicted of a felony? Yes No

Have you ever served in the military? Yes No

If yes complete the following.

Branch of service:

Dates

From

To

Rank at time of discharge:

Attach a copy of your DD214

Were you honorably discharged? Yes No

I certify that the information given in this application is correct and complete to the best of my knowledge. I am aware that should an investigation at any time show falsification I may be excluded from consideration for a position, or if I am in a position I may be terminated and/or disqualified from further consideration for a position with the St. Matthews Fire Protection Holding Company.

Signature

Date



**St. Matthews Fire Protection District
Holding Company, Inc.**

**240 Sears Avenue
Louisville, KY 40207
502-893-7825**

AUTHORIZATION FOR RELEASE OF RECORDS

I, _____, hereby authorize the ST. MATTHEWS FIRE PROTECTION DISTRICT HOLDING COMPANY, INC. to request any law enforcement agency, former employer, or credit bureau to release all information (including but not limited to traffic, arrest/conviction, and credit records) to the ST. MATTHEWS FIRE PROTECTION DISTRICT HOLDING COMPANY, INC. or its representative that may be sought in connection with this application for a position with ST. MATTHEWS FIRE PROTECTION DISTRICT HOLDING COMPANY, INC.

A PHOTOCOPY OF THIS RELEASE SHALL BE CONSIDERED AS EFFECTIVE AND BINDING AS THE ORIGINAL HAND EXECUTED COPY.

Social Security Number _____ Date of Birth _____

Applicants Signature _____

Date _____

Witness Name (Printed) _____

Witness Signature _____

Date _____

EMPLOYMENT HISTORY

Employer:

Address:

Type of Business

Briefly describe position:

Employment Dates:

Supervisors Name:

Reason for leaving:

Employer:

Address:

Type of Business

Briefly describe position:

Employment Dates:

Supervisors Name:

Reason for leaving:

Employer:

Address:

Type of Business

Briefly describe position:

Employment Dates:

Supervisors Name:

Reason for leaving:

REFERENCES Provide at least three

* Name: _____

Relationship: _____

Phone Number: _____

Address: _____

* Name: _____

Relationship: _____

Phone Number: _____

Address: _____

* Name: _____

Relationship: _____

Phone Number: _____

Address: _____

Name: _____

Relationship: _____

Phone Number: _____

Address: _____

* REQUIRED

Authorization to Obtain Employment Background Report

I have read the Disclosure Regarding Employment Background Report provided by the St. Matthews Fire Protection District Holding Company and this Authorization to Obtain Employment Background Report. By my signature below, I hereby consent to the preparation by Sterling Infosystems, Inc. ("STERLING"), a consumer reporting agency located at 1 State Street, New York NY 10004, (877) 424-2457, www.sterlinginfosystems.com, of background reports regarding me and the release of such reports to the St. Matthews Fire Protection District Holding Company and its designated representatives, to assist the St. Matthews Fire Protection District Holding Company in making an employment decision involving me at any time after receipt of this authorization and throughout my employment, to the extent permitted by law. To this end, I hereby authorize, without reservation, any state or federal law enforcement agency or court, educational institution, motor vehicle record agency, credit bureau or other information service bureau or data repository, or employer to furnish any and all information regarding me to STERLING and/or the St. Matthews Fire Protection District Holding Company itself, and authorize STERLING to provide such information to the St. Matthews Fire Protection District Holding Company. I agree that a facsimile ("fax"), electronic or photographic copy of this Authorization shall be as valid as the original.

I acknowledge receipt of a copy of the Consumer Financial Protection Bureau's "A SUMMARY OF YOUR RIGHTS UNDER THE FAIR CREDIT REPORTING ACT."

Signature:

Today's Date:

Consent & Disclosure

Request Consumer Report & Investigative Consumer Report Information

Applicant's First Name or Initial

Last Name

I understand that the St. Matthews Fire Protection District Holding Company will use **Sterling Infosystems Inc., 1 State Street, New York, NY 10004, (877) 424-2457** to obtain a consumer report and/or investigative consumer report ("Report") for employment purposes. I also understand that if hired, to the extent permitted by law, the St. Matthews Fire Protection District Holding Company may obtain further Reports throughout my employment for an employment purpose from Sterling.

I understand **Sterling Infosystems Inc.'s** ("STERLING") investigation may include obtaining information regarding my credit background, bankruptcies, lawsuits, judgments, paid tax liens, unlawful detainer actions, failure to pay spousal or child support, accounts placed for collection, character, general reputation, personal characteristics and standard of living, driving record and criminal record, subject to any limitations imposed by applicable federal and state law. I understand such information may be obtained through direct or indirect contact with former employers, schools, financial institutions, landlords and public agencies or other persons who may have such knowledge. If an investigative consumer report is being requested, I understand such information may be obtained through any means, including but not limited to personal interviews with my acquaintances and/or associates or with others whom I am acquainted.

The nature and scope of the investigation sought is indicated by the selected services below: **(Employer Use Only)**

- | | | |
|--|---|--|
| <input type="checkbox"/> Criminal Background Check | <input type="checkbox"/> Education Verification | <input type="checkbox"/> Sex Offender Search |
| <input type="checkbox"/> SSN Trace/Address Locator | <input type="checkbox"/> Employment Verification | <input type="checkbox"/> OFAC/Terrorist Watch List |
| <input type="checkbox"/> Motor Vehicle Report | <input type="checkbox"/> Personal Reference Verification | <input type="checkbox"/> Fraud & Abuse Control Info System (FACIS®) |
| <input type="checkbox"/> Employment Credit Report | <input type="checkbox"/> Professional License/Certification | <input type="checkbox"/> Office of Inspector General Sanctions (OIG) |
| <input type="checkbox"/> Other Please List: | | |

I acknowledge receipt of the attached summary of my rights under the Fair Credit Reporting Act and, as required by law, any related state summary of rights (collectively "Summaries of Rights").

This consent will not affect my ability to question or dispute the accuracy of any information contained in a Report. I understand if the St. Matthews Fire Protection District Holding Company makes a conditional decision to disqualify me based all or in part on my Report, I will be provided with a copy of the Report and another copy of the Summaries of Rights, and if I disagree with the accuracy of the purported disqualifying information in the Report, I must notify the St. Matthews Fire Protection District Holding Company within five business days of my receipt of the Report that I am challenging the accuracy of such information with STERLING.

I hereby consent to this investigation and authorize St. Matthews Fire Protection District Holding Company to procure a Report on my background.

In order to verify my identity for the purposes of Report preparation, I am voluntarily releasing my date of birth, social security number and the other information and fully understand that all employment decisions are based on legitimate non-discriminatory reasons.

The name, address and telephone number of the nearest unit of the consumer reporting agency designated to handle inquiries regarding the investigative consumer report is:

Sterling Infosystems, Inc. | 1 State Street, 24th Floor, New York, NY 10004 | 877-424-2457 | or | 5750 West Oaks Boulevard, Ste. 100 Rocklin, CA 95765 | 800-943-2589 | or | 6111 Oak Tree Boulevard, Independence, OH 44131 | 800-853-3228

I further understand that the St. Matthews Fire Protection District Holding Company will not obtain information about my credit history, credit worthiness, credit standing, or credit capacity unless: (i) the information is required by law; (ii) I am seeking employment with a financial institution (California, Colorado, Connecticut and Vermont only – in California the financial institution must be subject to Sections 6801-6809 of the U.S. Code and in Vermont it must be a financial institution as defined in 8 V.S.A. § 11101(32) or a credit union as defined in 8 V.S.A. § 30101(5)); (iii) I am seeking employment with a financial institution that accepts deposits that are insured by a federal agency, or an affiliate or subsidiary of the financial institution or a credit union share guaranty corporation that is approved by the Maryland Commissioner of Financial Regulation or an entity or an affiliate of the entity that is registered as an investment advisor with the United States Securities and Exchange Commission (Maryland only); (iv) I am seeking employment in a position which involves access to confidential financial information (Vermont only); (v) I am seeking employment in a position which requires a financial fiduciary responsibility to the employer or a client of the employer, including the authority to issue payments, collect debts, transfer money, or enter into contracts (Vermont only); (vi) the St. Matthews Fire Protection District Holding Company can demonstrate that the information is a valid and reliable predictor of employee performance in the specific position being sought or held; (vii) I am seeking employment in a position that involves access to an employer's payroll information (Vermont only); (viii) the information is substantially job related, and the bona fide reasons for using the information are disclosed to me in writing, (Colorado, Connecticut, Maryland, Oregon and Washington only); (ix) I am seeking employment as a covered law enforcement officer, emergency medical personnel, firefighter police officer, peace officer or other law enforcement position (California, Oregon and Vermont only - in Oregon the police or peace officer position must be sought with a federally insured bank or credit union and in Vermont the law enforcement officer position must be as defined in 20 V.S.A. § 2358, the emergency medical personnel must be as defined in 24 V.S.A. § 2651(6), and the firefighter position must be as defined in 20 V.S.A. § 3151(3)); (x) the St. Matthews Fire Protection District Holding Company reasonably believes I have engaged in specific activity that constitutes a violation of law related to my employment (Connecticut only); (xi) I am seeking a position with the state Department of Justice (California only); (xii) I am seeking a position as an exempt managerial employee (California only); and/or (xiii) I am seeking employment in a position (other than regular solicitation of credit card applications at a retail establishment) that involves regular access to all of the following personal information of any one person: bank or credit card account information, social security number, and date of birth,, I am seeking employment in a position that requires me to be a named signatory on the employer's bank or credit card or otherwise authorized to enter into financial contracts on behalf of the employer, I am seeking employment in a position that involves access to confidential or proprietary information of the St. Matthews Fire Protection District Holding Company or regular access to \$10,000 or more in cash (California only).

Signature:

Today's Date:

A Summary of Your Rights Under the Fair Credit Reporting Act

The federal Fair Credit Reporting Act (FCRA) promotes the accuracy, fairness, and privacy of information in the files of consumer reporting agencies. There are many types of consumer reporting agencies, including credit bureaus and specialty agencies (such as agencies that sell information about check writing histories, medical records, and rental history records). Here is a summary of your major rights under the FCRA. **For more information, including information about additional rights, go to www.consumerfinance.gov/learnmore or write to: Consumer Financial Protection Bureau, 1700 G Street N.W., Washington, DC 20552.**

- **You must be told if information in your file has been used against you.** Anyone who uses a credit report or another type of consumer report to deny your application for credit, insurance, or employment – or to take another adverse action against you – must tell you, and must give you the name, address, and phone number of the agency that provided the information.
- **You have the right to know what is in your file.** You may request and obtain all the information about you in the files of a consumer reporting agency (your “file disclosure”). You will be required to provide proper identification, which may include your Social Security number. In many cases, the disclosure will be free. You are entitled to a free file disclosure if:
 - a person has taken adverse action against you because of information in your credit report;
 - you are the victim of identify theft and place a fraud alert in your file;
 - your file contains inaccurate information as a result of fraud;
 - you are on public assistance;
 - you are unemployed but expect to apply for employment within 60 days.

In addition, all consumers are entitled to one free disclosure every 12 months upon request from each nationwide credit bureau and from nationwide specialty consumer reporting agencies. See www.consumerfinance.gov/learnmore for additional information.

- **You have the right to ask for a credit score.** Credit scores are numerical summaries of your credit-worthiness based on information from credit bureaus. You may request a credit score from consumer reporting agencies that create scores or distribute scores used in residential real property loans, but you will have to pay for it. In some mortgage transactions, you will receive credit score information for free from the mortgage lender.
- **You have the right to dispute incomplete or inaccurate information.** If you identify information in your file that is incomplete or inaccurate, and report it to the consumer reporting agency, the agency must investigate unless your dispute is frivolous. See www.consumerfinance.gov/learnmore for an explanation of dispute procedures.
- **Consumer reporting agencies must correct or delete inaccurate, incomplete, or unverifiable information.** Inaccurate, incomplete or unverifiable information must be removed or corrected, usually within 30 days. However, a consumer reporting agency may continue to report information it has verified as accurate.
- **Consumer reporting agencies may not report outdated negative information.** In most cases, a consumer reporting agency may not report negative information that is more than seven years old, or bankruptcies that are more than 10 years old.
- **Access to your file is limited.** A consumer reporting agency may provide information about you only to people with a valid need – usually to consider an application with a creditor, insurer, employer, landlord, or other business. The FCRA specifies those with a valid need for access.
- **You must give your consent for reports to be provided to employers.** A consumer reporting agency may not give out information about you to your employer, or a potential employer, without your written consent given to the employer. Written consent generally is not required in the trucking industry. For more information, go to www.consumerfinance.gov/learnmore.
- **You may limit “prescreened” offers of credit and insurance you get based on information in your credit report.** Unsolicited “prescreened” offers for credit and insurance must include a toll-free phone number you can call if you choose to remove your name and address from the lists these offers are based on. You may opt-out with the nationwide credit bureaus at 1-888-567-8688.
- **You may seek damages from violators.** If a consumer reporting agency, or, in some cases, a user of consumer reports or a furnisher of information to a consumer reporting agency violates the FCRA, you may be able to sue in state or federal court.
- **Identity theft victims and active duty military personnel have additional rights.** For more information, visit www.consumerfinance.gov/learnmore

States may enforce the FCRA, and many states have their own consumer reporting laws. In some cases, you may have more rights under state law. For more information, contact your state or local consumer protection agency or your state Attorney General. For information about your federal rights, contact:

TYPE OF BUSINESS:	CONTACT:
1.a. Banks, savings associations, and credit unions with total assets of over \$10 billion and their affiliates.	a. Consumer Financial Protection Bureau 1700 G Street NW Washington, DC 20552
b. Such affiliates that are not banks, savings associations, or credit unions also should list, in addition to the CFPB:	b. Federal Trade Commission: Consumer Response Center – FCRA Washington, DC 20580 (877) 382-4357
2. To the extent not included in item 1 above:	
a. National banks, federal savings associations, and federal branches and federal agencies of foreign banks	a. Office of the Comptroller of the Currency Customer Assistance Group 1301 McKinney Street, Suite 3450 Houston, TX 77010-9050
b. State member banks, branches and agencies of foreign banks (other than federal branches, federal agencies, and Insured State Branches of Foreign Banks), commercial lending companies owned or controlled by foreign banks, and organizations operating under section 25 or 25A of the Federal Reserve Act	b. Federal Reserve Consumer Help Center P.O. Box 1200 Minneapolis, MN 55480
c. Nonmember Insured Banks, Insured State Branches of Foreign Banks, and insured state savings associations	c. FDIC Consumer Response Center 1100 Walnut Street, Box #11 Kansas City, MO 64106
d. Federal Credit Unions	d. National Credit Union Administration Office of Consumer Protection (OCP) Division of Consumer Compliance and Outreach (DCCO) 1775 Duke Street Alexandria, VA 22314
3. Air carriers	Asst. General Counsel for Aviation Enforcement & Proceedings Aviation Consumer Protection Division Department of Transportation 1200 New Jersey Avenue, SE Washington, DC 20590
4. Creditors Subject to Surface Transportation Board	Office of Proceedings, Surface Transportation Board Department of Transportation 395 E Street S.W. Washington, DC 20423
5. Creditors Subject to Packers and Stockyards Act, 1921	Nearest Packers and Stockyards Administration area supervisor
6. Small Business Investment Companies	Associate Deputy Administrator for Capital Access United States Small Business Administration 409 Third Street, SW, 8th Floor Washington, DC 20416
7. Brokers and Dealers	Securities and Exchange Commission 100 F St NE Washington, DC 20549
8. Federal Land Banks, Federal Land Bank Associations, Federal Intermediate Credit Banks, and Production Credit Associations Farm Credit Administration 1501 Farm Credit Drive McLean, VA 22102-5090	Farm Credit Administration 1501 Farm Credit Drive McLean, VA 22102-5090
9. Retailers, Finance Companies, and All Other Creditors Not Listed Above	FTC Regional Office for region in which the creditor operates or Federal Trade Commission: Consumer Response Center – FCRA Washington, DC 20580 (877) 382-4357